

## R900 Services

### 1.0 ADDRESS CORRECTION SERVICE (F030)

For all classes of mail:

- a. Manual notice, each: \$0.60.
- b. Electronic notice, each: \$0.20.

### 2.0 ADDRESS SEQUENCING SERVICE (A920)

**Basic Service** Each card removed because of an incorrect or undeliverable address: \$0.25.  
2.1

**Blanks for Missing Addresses** Each card removed because of an incorrect or undeliverable address: \$0.25.  
2.2 Insertion of blank cards for missing addresses: No charge.

**Missing or New Addresses Added** Each card removed because of an incorrect or undeliverable address: \$0.25.  
2.3 Each address added: \$0.25.

### 3.0 BULK PARCEL RETURN SERVICE (BPRS) (S924)

**Permit Fee** Annual permit fee: \$125.00.  
3.1

**Accounting Fee** Annual accounting fee: \$375.00.  
3.2

**Per Piece Charge** For each piece returned, regardless of weight: \$1.62.  
3.3

### 4.0 BUSINESS REPLY MAIL (BRM) (S922)

**Basic BRM** Annual permit fee: \$125.00.  
4.1 Per piece charge (in addition to the applicable First-Class Mail or Priority Mail postage (R100)): \$0.35.

**High-Volume BRM** Annual permit fee: \$125.00.  
4.2 Annual accounting fee (for advanced deposit account): \$375.00.  
Per piece charge (in addition to the applicable First-Class Mail or Priority Mail postage (R100)): \$0.10.

**Basic QBRM** Annual permit fee: \$125.00.  
4.3 Annual accounting fee (for advanced deposit account): \$375.00.  
Per piece charge (in addition to the automation First-Class Mail QBRM postage (R100.3.0)): \$0.05.

**High-Volume QBRM**

4.4

Annual permit fee: \$125.00.

Annual accounting fee (for advanced deposit account): \$375.00.

Quarterly fee: \$1,800.00.

Per piece charge (in addition to First-Class Mail QBRM postage (R100.3.0)): \$0.01.

**Bulk Weight  
Averaged  
Nonletter-Size BRM**

4.5

Annual permit fee: \$125.00.

Annual accounting fee (for advanced deposit account): \$375.00.

Monthly maintenance fee: \$600.00.

Per piece charge (in addition to the applicable First-Class Mail or Priority Mail postage (R100)): \$0.01.

**5.0 CALLER SERVICE (D920)**

Fees are charged as follows:

a. For each separation provided, per semiannual period (all post offices): \$375.00.

b. For each reserved call number, per calendar year (all post offices): \$30.00.

**6.0 CERTIFICATE OF MAILING (S914)****Per Piece**

6.1

Fee, in addition to postage:

a. For each Form 3817 or facsimile: \$0.75.

b. For firm mailing books (Form 3877 or facsimile), per piece listed: \$0.25 (minimum charge \$0.75).

c. For duplicate copy of Form 3817, Form 3877, or facsimile, per page: \$0.75.

**Bulk Quantities**

6.2

Fee, in addition to postage for each Form 3606 (or facsimile):

Service	Fee
One certificate for first 1,000 pieces (or fraction thereof)	\$3.50
Each additional 1,000 pieces (or fraction thereof)	0.40
Duplicate copy of Form 3606	0.75

**7.0 CERTIFIED MAIL (S912)****[7-1-01]** Fee, in addition to postage and other fees, per piece: \$2.10.

**8.0 COLLECT ON DELIVERY (COD) (S921)**

Fee, in addition to postage and other fees, per piece:

Amount to be collected or insurance coverage desired, whichever is higher <sup>1</sup>				Fee
\$0.01	to	50.00		\$4.50
50.01	to	100.00		5.50
100.01	to	200.00		6.50
200.01	to	300.00		7.50
300.01	to	400.00		8.50
400.01	to	500.00		9.50
500.01	to	600.00		10.50
600.01	to	700.00		11.50
700.01	to	800.00		12.50
800.01	to	900.00		13.50
900.01	to	1,000.00		14.50
Restricted delivery <sup>2</sup>				\$3.20
Notice of nondelivery				3.00
Alteration of COD charges or designation of new addressee				3.00
Registered COD <sup>3</sup>				4.00

1. For Express Mail COD shipments of \$500 or less, the COD fee charged is based on the amount to be collected.
2. Not available with Express Mail COD.
3. Fee for registered COD, regardless of amount to be collected or insurance value.

**9.0 DELIVERY CONFIRMATION (S918)**

Fee, in addition to postage and other fees, per piece:

Type	Fee
<b>Priority Mail</b>	
Electronic	\$0.00
Retail	0.40
<b>Standard Mail<sup>1</sup></b>	
Electronic	0.12
<b>Package Services</b>	
Electronic	0.12
Retail	0.50

1. Only available for pieces subject to the residual shape surcharge.

**10.0 EXPRESS MAIL INSURANCE (S500)**

Fee, in addition to postage and other fees:

- a. For amount of merchandise insurance liability:

Insurance Coverage Desired	Fee
\$ 0.01 to \$ 500.00	\$0.00
500.01 to 5,000.00	\$1.00 per \$100 or fraction thereof over \$500 in desired coverage

Express Mail merchandise maximum liability: \$5,000.00.

- b. Document reconstruction maximum liability: \$500.00.

**11.0 INSURED MAIL (S913)**

Fee, in addition to postage and other fees, for merchandise insurance liability, per piece:

Insurance Coverage Desired	Fee	Bulk Insurance Fee
\$ 0.01 to \$ 50.00 <sup>1</sup>	\$1.10	\$0.50
50.01 to 100.00 <sup>2</sup>	2.00	1.20
100.01 to 200.00	3.00	2.20
200.01 to 300.00	4.00	3.20
300.01 to 400.00	5.00	4.20
400.01 to 500.00	6.00	5.20
500.01 to 600.00	7.00	6.20
600.01 to 700.00	8.00	7.20
700.01 to 800.00	9.00	8.20
800.01 to 900.00	10.00	9.20
900.01 to 1,000.00	11.00	10.20
1,000.01 to 5,000.00	11.00 plus \$1.00 per \$100 or fraction thereof over \$1,000 in desired coverage	10.20 plus \$1.00 per \$100 or fraction thereof over \$1,000 in desired coverage

Insured mail maximum liability: \$5,000.00.

1. For merchandise insured for \$50 or less, Form 3813 is used with an elliptical insured marking (no insured number is assigned).
2. For merchandise insured for more than \$50, Form 3813-P is used with an insured number.

**12.0 MAILING LIST SERVICE (A910)**

**List Correction** For each address on list: \$0.25.

12.1 Minimum charge per list: \$7.50.

**5-Digit ZIP Code Sortation** For sortation of mailing lists on cards into groups labeled by 5-digit ZIP Code, per 1,000 addresses or fraction: \$73.00.

12.2

**Election Boards** For address changes provided to election boards and voter registration commissions, per Form 3575: \$0.23.

12.3

**13.0 MERCHANDISE RETURN SERVICE (S923)**

**Permit Fee** Annual permit fee: \$125.00.

13.1

**Accounting Fee** Annual accounting fee (for advance deposit account): \$375.00.

13.2

**Per Piece Charge** For each piece returned: \$0.00.

13.3

**14.0 METER SERVICE (P030)**

Fees for on-site meter service:

- a. Meter service (per employee, per visit): \$31.00.
- b. Meters reset/examined (per meter): \$4.00.
- c. Checking meters in/out service (per meter, except for Secured Postage meters): \$4.00.

**15.0 MONEY ORDERS (S020)**

Fees, each:

- a. [7-1-01] Domestic money order: \$0.90.
- b. Postal military money order (issued by military facilities authorized by the Department of Defense): \$0.25.
- c. Inquiry (includes the issuance of a copy of a paid money order): \$2.75.

**16.0 PARCEL AIRLIFT (PAL) (S930)**

Fee, in addition to postage and other fees, per piece:

Weight	Fee
Not more than 2 pounds	\$0.40
Over 2 but not more than 3 pounds	0.75
Over 3 but not more than 4 pounds	1.15
Over 4 pounds but not more than 30 pounds	1.55

**17.0 PERMIT IMPRINT (P040)**

Application fee: \$125.00.

**18.0 PICKUP SERVICE (D010)**

Available for Express Mail, Priority Mail, and Parcel Post, per pickup: \$10.25.

**19.0 POST OFFICE BOX SERVICE (D910)**

For service provided:

- a. Deposit per key issued: \$1.00.
- b. Key duplication or replacement (after first two keys), each: \$4.00.
- c. Post office box lock replacement, each: \$10.00.
- d. Box fee per semiannual (6-month) period:

Fee Group	Box Size and Fee				
	1	2	3	4	5
B2	\$30.00	\$45.00	\$85.00	\$170.00	\$300.00
C3	27.50	40.00	75.00	150.00	250.00
C4	22.50	32.50	60.00	125.00	212.50
C5	19.00	27.50	50.00	87.50	150.00
D6	10.00	16.00	25.00	50.00	90.00
D7	8.50	13.00	22.50	40.00	65.00
E <sup>1</sup>	0.00	0.00	0.00	0.00	0.00

1. A customer ineligible for carrier delivery service may obtain one post office box at the Group E fee, subject to administrative decisions regarding customer's proximity to post office. See D910.

**20.0 REGISTERED MAIL (S911)**

Fees and charges are in addition to postage:

Insurance Status	Declared Value	Fee	Handling Charge
Without Insurance	\$0.00	\$7.25	—
<b>With Insurance</b> (for declared value)	\$0.01 to \$100.00	\$7.50	—
	100.01 to 500.00	8.25	—
	500.01 to 1,000.00	9.00	—
	1,000.01 to 2,000.00	9.75	—
	2,000.01 to 3,000.00	10.50	—
	3,000.01 to 4,000.00	11.25	—
	4,000.01 to 5,000.00	12.00	—
	5,000.01 to 6,000.00	12.75	—
	6,000.01 to 7,000.00	13.50	—
	7,000.01 to 8,000.00	14.25	—
	8,000.01 to 9,000.00	15.00	—
	9,000.01 to 10,000.00	15.75	—
	10,000.01 to 25,000.00	\$15.75 plus 75 cents per \$1,000 or fraction over \$10,000	—
<b>With Insurance<sup>1</sup></b> (for declared value)	\$25,000.01 to \$1,000,000.00	\$27.00	plus 75 cents for each \$1,000 (or fraction thereof) over \$25,000
	1,000,000.01 to 15,000,000.00	758.25	plus 75 cents for each \$1,000 (or fraction thereof) over \$1,000,000
	15,000,000.01 +	11,258.25	plus amount determined by the Postal Service based on weight, space, and value

1. Articles with a declared value of more than \$25,000 can be registered, but compensation for loss or damage is limited to \$25,000.

**21.0 RESTRICTED DELIVERY (S916)**

Fee, in addition to postage and other fees, per piece: \$3.20.

**22.0 RETURN RECEIPT (S915)**

Fee, in addition to postage and other fees, per piece:

Type	Fee
<b>Requested at time of mailing</b> (showing to whom delivered, original signature, date of delivery, and addressee's address, if different)	\$1.50
<b>Requested after mailing</b> (showing to whom delivered, signature, date of delivery, and delivery address)	3.50

**23.0 RETURN RECEIPT FOR MERCHANDISE (S917)**

Fee, in addition to postage and other fees, per piece:

Type	Fee
<b>Requested at time of mailing</b> (showing to whom delivered, signature, date of delivery, and delivery address if available)	\$2.35
Delivery record	3.50

**24.0 SHIPPER PAID FORWARDING (F010)**

Annual accounting fee for (optional) advance deposit account: \$375.00.

**25.0 SIGNATURE CONFIRMATION (S919)**

Fee, in addition to postage and other fees, per piece:

Type	Fee
<b>Priority Mail</b>	
Electronic	\$1.25
Retail	1.75
<b>Package Services</b>	
Electronic	\$1.25
Retail	1.75

**26.0 SPECIAL HANDLING (S930)**

Fee, in addition to postage and other fees, per piece:

Weight	Fee
Not more than 10 pounds	\$5.40
Over 10 pounds	7.50

